

115-1 TAICA Mirror Courses Student Withdrawal Application Guide

Courses Eligible for the "Withdrawal Application" Function

- Data Mining: Concepts, Techniques, and Applications
- Introduction to FinTech
- Natural Language Processing
- Machine Learning
- Introduction to Artificial Intelligence
- Human-AI Interaction

If you are unable to use the “Withdrawal Application” function in any of the courses listed above, please refer to the instructions [here](#).

Withdrawal Information

According to the regulations of the TAICA Project Office, TAICA member university students who wish to drop any of the eligible courses listed above must obtain the consent of the master course instructor. Please use the “Withdrawal Application” function in the left-hand menu of the course page to submit your withdrawal application.

The following are the periods during which **students of each school** must complete their withdrawal applications:

Member University	Withdrawal Application Period for Students
National Yunlin University of Science and Technology	10/20 (Tue) 12:00 – 10/22 (Thu) 23:59
Feng Chia University	10/28 (Wed) 12:00 – 10/30 (Fri) 23:59
Other Member Universities	11/2 (Mon) 09:00 – 11/13 (Fri) 23:59

Master course instructors will complete the review of withdrawal applications by the following deadlines:

Member University	Master Course Instructor Review Deadline
National Yunlin University of Science and Technology	Review to be completed by 10/26 (Mon) 12:00 at the latest
Feng Chia University	Review to be completed by 11/3 (Tue) 12:00 at the latest
Other Member Universities	Review to be completed by 11/17 (Tue) 12:00 at the latest

Please note:

1. The withdrawal application can only be filled out **once**, and it cannot be modified after submission. Please make sure all information is correct before submitting.
2. You can check the [instructor review status and results](#) on NTU COOL.
Once the instructor approves your withdrawal, you can complete the withdrawal procedures at your school according to your school's regulations.
(Note: If needed, you may print out the instructor's approval result from NTU COOL as supporting documentation for your school's withdrawal application.)
3. Afterwards, each member university will provide the NTU COOL team with the "list of students who have completed the school's internal withdrawal procedures." We will remove you from the course within four business days after receiving the list. Once the timeline for removing withdrawn students from the course is confirmed, the NTU COOL team will make a separate announcement. Please wait for further notice.

If you have any questions about using the “Withdrawal Application” function, please refer to the user manual, or feel free to email or call the NTU COOL team. For any administrative questions related to mid-term withdrawal, please contact your school’s TAICA contact person. Thank you.

Sincerely,

NTU COOL Team

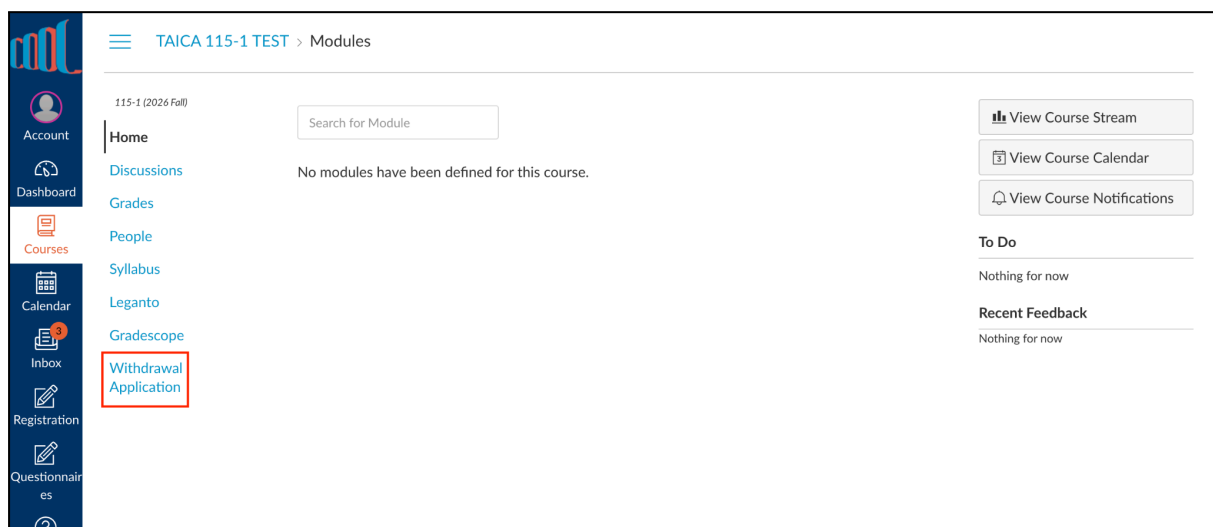
ntucool@ntu.edu.tw

02-3366-3367 #594

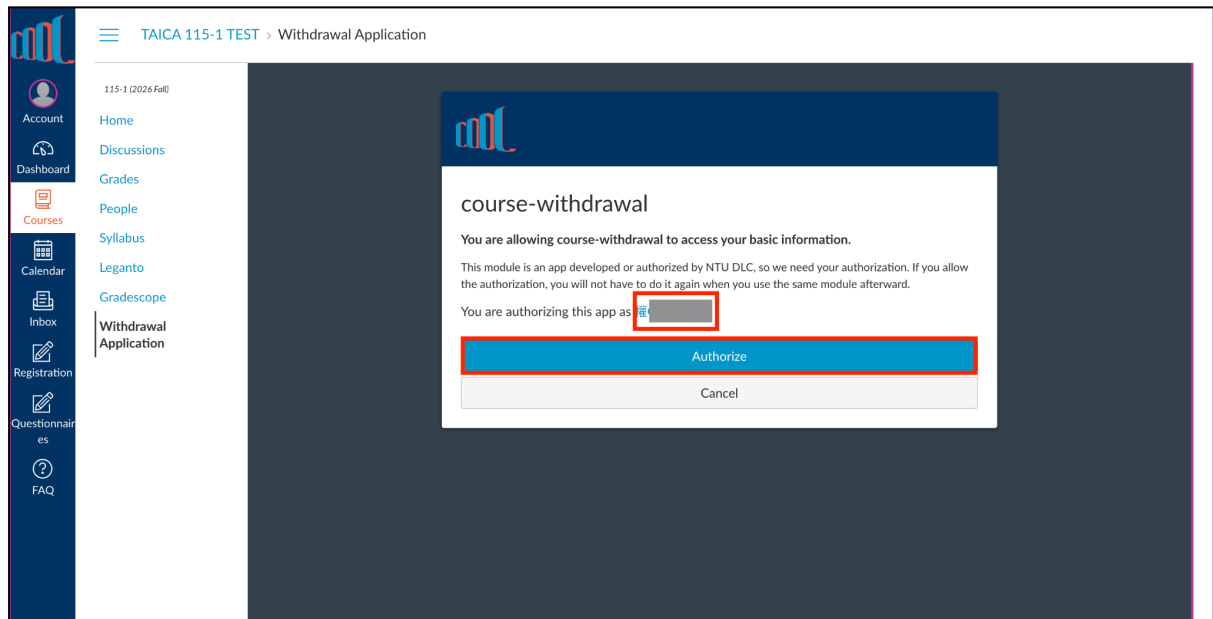
How to Apply for Withdrawal

1. Log in to NTU COOL, enter the course you are enrolled in, and click "Withdrawal Application".

Note: The “Withdrawal Application” option appears in the left-hand menu of **all eligible courses**. If you do not see this option but you are sure you are enrolled in a [course eligible for the "Withdrawal Application" function](#), please contact the NTU COOL team (ntucool@ntu.edu.tw).



- After entering "Withdrawal Application", you must click "Authorize" to enable this function. Please make sure **the name shown on the screen is correct** (see the red box in the image below).



- After filling in the Withdrawal Reason, reading the Important Notes, and checking the box "I have read the withdrawal notes thoroughly and I confirm that I want to withdraw from this course", click "Submit" to complete the withdrawal application.

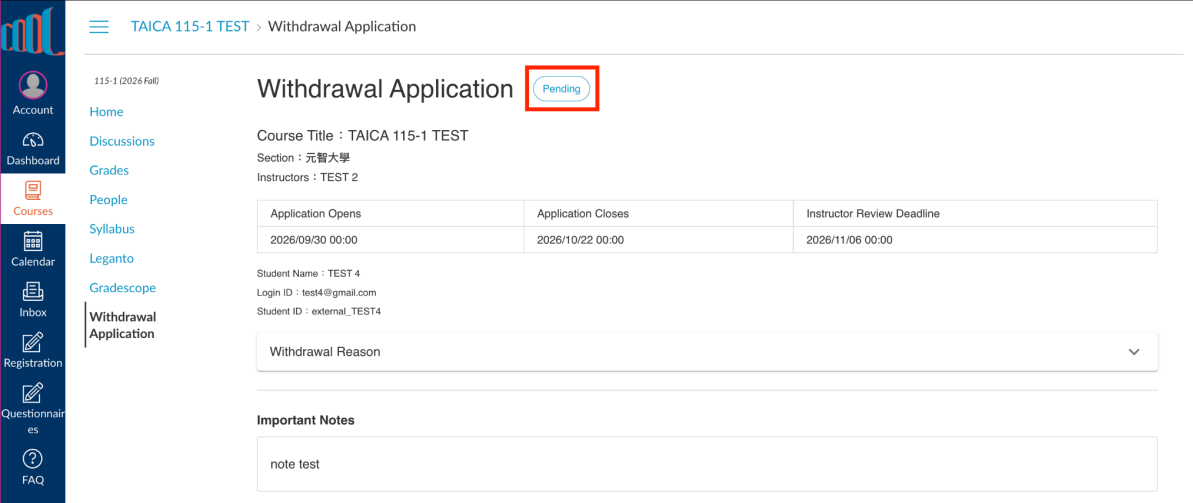
The screenshot shows the 'Withdrawal Application' page for 'TAICA 115-1 TEST'. The page displays the student's information: 'Student Name : TEST 4', 'Login ID : test4@gmail.com', and 'Student ID : external_TEST4'. The 'Withdrawal Reason (Required)' field contains the text 'Too difficult, please let me withdraw.' and has a character count of '38 / 500'. The 'Important Notes' field contains the text 'note test'. A checkbox is checked, with the text 'I have read the withdrawal notes thoroughly and I confirm that I want to withdraw from this course.' The 'Submit' button is located at the bottom right.

How to Check the Instructor Review Status

Once the instructor has completed the review, students can check the review status on the "Withdrawal Application" page.

Note: If you have any questions about the withdrawal review status or result, please contact the master course instructor.

1. **Pending:** The instructor has not yet reviewed your withdrawal application.



115-1 (2026 Fall) > Withdrawal Application

Withdrawal Application Pending

Course Title : TAICA 115-1 TEST
Section : 元智大學
Instructors : TEST 2

Application Opens	Application Closes	Instructor Review Deadline
2026/09/30 00:00	2026/10/22 00:00	2026/11/06 00:00

Student Name : TEST 4
Login ID : test4@gmail.com
Student ID : external_TEST4

Withdrawal Reason ▼

Important Notes

note test

2. **Approved:** This means the instructor has approved your withdrawal application. You may use this screen as proof of the instructor's approval to complete the withdrawal process at your school.

In addition, click the **arrow icon** to the right of "Withdrawal Reason" and "Review Comment" to expand and view the withdrawal reason you originally entered and the feedback given by the instructor, or to collapse it.

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Account
Dashboard
Courses
Calendar
Inbox
Registration
Questionnaires
FAQ

Home
Discussions
Grades
People
Syllabus
Leganto
Gradescope
Withdrawal Application

TAICA 115-1 TEST > Withdrawal Application

Withdrawal Application Approved

Course Title : TAICA 115-1 TEST
Section : 元智大學
Instructors : TEST 2、

Application Opens	Application Closes	Instructor Review Deadline
2026/09/30 00:00	2026/10/22 00:00	2026/11/06 00:00

Student Name : TEST 4
Login ID : test4@gmail.com
Student ID : external_TEST4

Withdrawal Reason ^

I would like to withdraw from this course.

- Submitted on: 2026/10/15 10:10

Review Comment ^

Approved.

- Reviewer:
- Reviewed on: 2026/10/15 10:11

3. **Declined:** This means the instructor has declined your withdrawal application. If you have any questions about this, please contact the master course instructor.

In addition, click the **arrow icon** to the right of "Withdrawal Reason" and "Review Comment" to expand and view the withdrawal reason you originally entered and the feedback given by the instructor, or to collapse it.

The screenshot shows the 'Withdrawal Application' page for 'TAICA 115-1 TEST'. The status is 'Declined', highlighted with a red box. The page includes a sidebar with navigation links (Account, Dashboard, Courses, Calendar, Inbox, Registration, Questionnaires, FAQ) and a main content area. The main content area displays the course title, section, and instructors. A table shows the application opens and closes dates, and the instructor review deadline. Below the table, the student's name, login ID, and student ID are listed. The 'Withdrawal Reason' and 'Review Comment' fields are visible, each with a red box around the arrow icon on the right. The 'Important Notes' section contains the text 'note test'.

Application Opens	Application Closes	Instructor Review Deadline
2026/09/30 00:00	2026/10/22 00:00	2026/11/06 00:00

Student Name : TEST 3
Login ID : test3@gmail.com
Student ID : external_TEST3

Withdrawal Reason 

Review Comment 

Important Notes

note test

4. **Overdue:** This means the master course instructor had not reviewed your withdrawal application by the end of the review period (see the "Instructor Review Deadline" field). If this happens, please contact the master course instructor for more information.

The screenshot shows the 'Withdrawal Application' page for 'TAICA 115-1 TEST'. The status is 'Overdue', highlighted with a red box. The page includes a sidebar with navigation links (Account, Dashboard, Courses, Calendar, Inbox, Registration, Questionnaires, FAQ) and a main content area. The main content area displays the course title, section, and instructors. A table shows the application opens and closes dates, and the instructor review deadline. Below the table, the student's name, login ID, and student ID are listed. The 'Withdrawal Reason' and 'Review Comment' fields are visible, each with a red box around the arrow icon on the right. The 'Important Notes' section contains the text 'note test'.

Application Opens	Application Closes	Instructor Review Deadline
2026/10/01 17:05	2026/10/09 00:00	2026/10/14 00:00

Student Name : 東海幫2
Login ID : test2@thu.edu.tw
Student ID : external_TEST2

Withdrawal Reason 

Review Comment 

Important Notes

note test

Situations in Which the Withdrawal Application Function Cannot Be Used

1. Withdrawal Applications Not Available:

If you see the screen below, there are two possible reasons:

- You are a student of the university that offers this course. You do not need to apply for withdrawal through NTU COOL.** Simply follow your school's internal procedures to complete the withdrawal for this course.
- (Applies only to Introduction to Artificial Intelligence and Human-AI Interaction) **Your school takes part in this course as a Satellite Course. You do not need to apply for withdrawal through NTU COOL.** Simply follow your school's internal procedures to complete the withdrawal for this course.

The screenshot shows the NTU COOL interface for the 'TAICA 115-1 TEST' course. The left sidebar contains navigation links: Account, Dashboard, Courses, Calendar, Inbox, Registration, Questionnaires, and FAQ. The main content area is titled 'Withdrawal Application' and displays the following information:

- Course Title : TAICA 115-1 TEST
- Section : 國立清華大學
- Instructors : TEST 2

Application Opens	Application Closes	Instructor Review Deadline
-	-	-

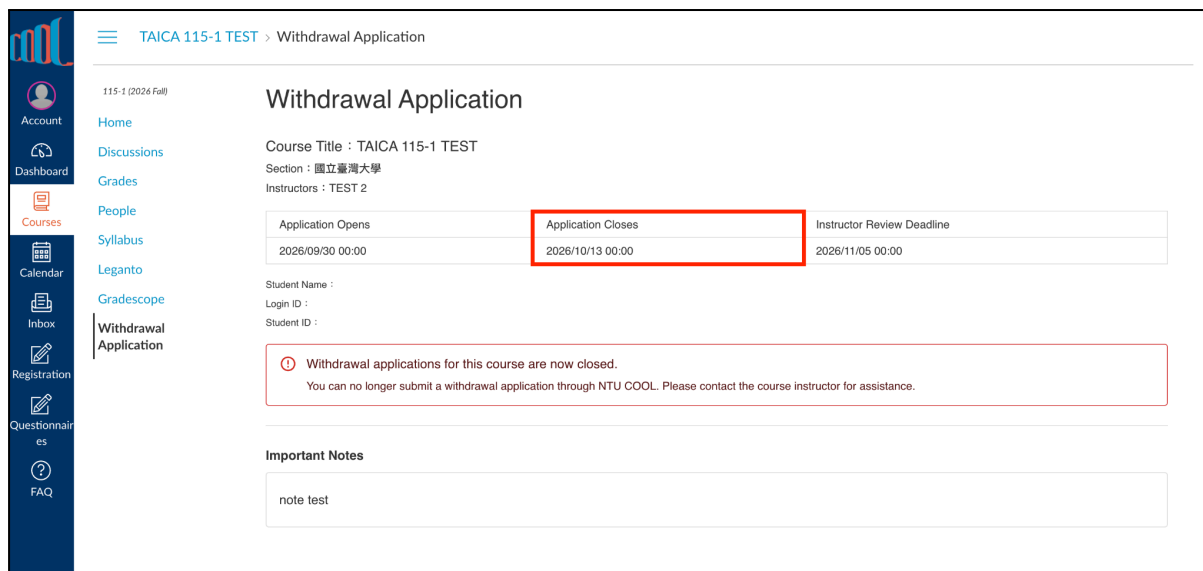
Student Name :
Login ID : @gapp.nthu.edu.tw
Student ID : 清大_

Withdrawal applications are not available for this course.

You cannot submit a withdrawal application through NTU COOL. Please contact the academic affairs office at your home institution for assistance.

Important Notes

2. **Withdrawal Applications Closed:** If you see the screen below, the withdrawal application period has ended (see the "Application Closes" field). If you still wish to withdraw from the course, please contact the master course instructor directly to obtain consent, and then complete the withdrawal procedures in accordance with your school's regulations.



115-1 (2026 Fall)

TAICA 115-1 TEST > Withdrawal Application

Withdrawal Application

Course Title : TAICA 115-1 TEST
Section : 國立臺灣大學
Instructors : TEST 2

Application Opens	Application Closes	Instructor Review Deadline
2026/09/30 00:00	2026/10/13 00:00	2026/11/05 00:00

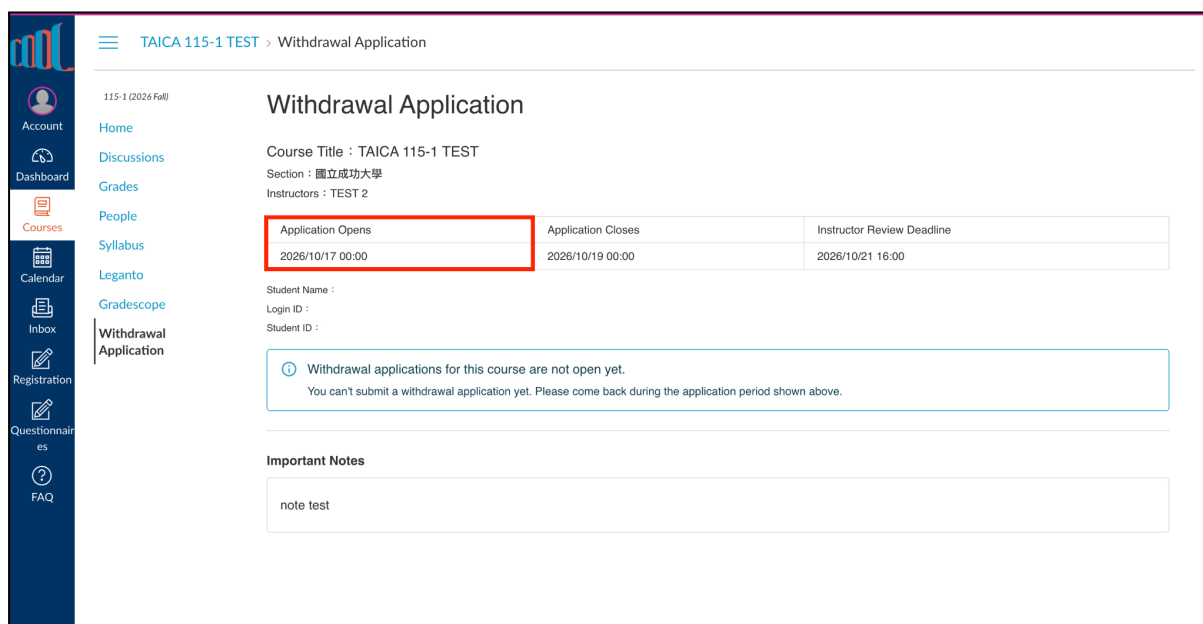
Student Name :
Login ID :
Student ID :

ⓘ Withdrawal applications for this course are now closed.
You can no longer submit a withdrawal application through NTU COOL. Please contact the course instructor for assistance.

Important Notes

note test

3. **Withdrawal Applications Not Yet Open:** If you see the screen below, the withdrawal application period has not yet begun (see the "Application Opens" field). Please wait until applications open, and then come back to apply for withdrawal.



115-1 (2026 Fall)

TAICA 115-1 TEST > Withdrawal Application

Withdrawal Application

Course Title : TAICA 115-1 TEST
Section : 國立成功大學
Instructors : TEST 2

Application Opens	Application Closes	Instructor Review Deadline
2026/10/17 00:00	2026/10/19 00:00	2026/10/21 16:00

Student Name :
Login ID :
Student ID :

ⓘ Withdrawal applications for this course are not open yet.
You can't submit a withdrawal application yet. Please come back during the application period shown above.

Important Notes

note test